

STAFF COMMITTEE

27 JANUARY 2014 - 10:00 AM



PRESENT: Councillor D Stebbing(Chairman), Councillor F H Yeulett(Vice-Chairman), Councillor J F Clark, Councillor M J Humphrey, Councillor P Murphy, Councillor C J Seaton.

APOLOGIES: Councillor G G R Booth, Councillor P Hatton

S9/13 TO SIGN AND CONFIRM THE MINUTES OF THE MEETING OF 18 NOVEMBER 2013.

The minutes of the meeting of 18 November 2013 were confirmed and signed.

S10/13 CHATTERIS LEISURE CENTRE: FORMALISING STAFFING ARRANGEMENTS

Richard Cassidy presented the Chatteris Leisure Centre: Formalising Staffing Arrangements report.

Members made comments, asked questions and received responses from officers as follows:

- What was the timescale of the implementation of this staff level? The Chatteris Leisure Centre was already running on this baseline level but if in the future the daytime footfall increased there may be a need for more staff;
- Are there any plans to increase the size of the Leisure Centre? There were no plans to increase the size as the vision for Chatteris had now been achieved ; there maybe plans for a pool in the distant future but that would be subject to planning permissions;
- Are there plans to use the same model as Whittlesey? This was slightly different as Chatteris is planned to be run with the lowest amount of staff, going down to one member of staff during the day if possible, therefore making it a cost effective model;
- Will there be any staff problems during holiday periods? If the Centre becomes busy then staff can be brought in from other Leisure Centres.

It was **DECIDED** that an additional staffing establishment to Leisure Services for the operation of Chatteris Leisure Centre as follows be **AGREED**:

- **Duty Centre Manager - 1 Full Time Equivalent at Band 6**
- **Customer Support Assistants - Gym, 120 Hours per week at Band 4**
- **Fitness Instructors - 15 Hours per week at SCP 38**

S11/13 ENVIRONMENTAL SERVICES – SUPPORT TEAM RESTRUCTURE

Members considered proposals to implement changes to the Environmental and Leisure Support Team through a process of structural changes and IT and back office system improvements to realise savings through improved efficiencies and combined and coordinated workloads across generic posts.

- the circumstances and details of the proposed changes;

- the financial implications associated with the proposed changes;
- the comments and feedback put forward during the consultation process.

Members made comments, asked questions and received responses from officers.

Decided that:

1. **The report be NOTED;**
2. **The annual efficiency saving as set out in savings forecast achieved as a result of the proposal be NOTED;**
3. **The proposals be APPROVED;**
4. **The deleted and new posts be APPROVED.**

(Members resolved to exclude the public from the meeting of this item of business on the grounds that it involved the disclosure of exempt information as defined in Paragraphs 1, 2 and 4 of Part 1 of Schedule 12A of the Local Government Act 1972)

10:35am

Chairman